

## **STRATA - JOINT EXECUTIVE COMMITTEE**

Tuesday 1 September 2015

### **Present:-**

Councillor Christophers, Diviani and Edwards (Chair)

Non-Voting Members – N Bulbeck, K Hassan and M Williams

### **Also Present**

The Chief Operating Officer Director (DH), Document Processing Manager, Programme & Resources Manager, Compliance and Security Manager, Business Systems Manager, Support & Infrastructure Manager and Democratic Services Manager (Committees)

14

### **DECLARATIONS OF INTEREST**

No declarations of disclosable pecuniary interest were made.

15

### **MINUTES**

The minutes of the meeting held on 10 June 2015 were taken as read and signed by the Chair as correct.

In response to queries raised on the minutes, Strata Officers clarified the following:-

- Teignbridge District Council are keen to move from their current Blackberry to the i Phone; the licence for the security products have been secured and implementation of the products is being planned with the supplier; a meeting was due to take place on Friday 4 September with the providers
- There would be an update on the five year systems convergence plan at the November meeting
- The HR/Systems shared project had been delayed because of difficulty getting the relevant people together; it was hoped that a meeting would take place in September and an IT Business case would be presented to the next meeting; this review whilst being 'light touch' would need to ensure that the right system was in place to meet the requirements of the 3 Authorities.
- 

16

### **PROGRESS REPORT ON STRATA IMPLEMENTATION PLAN**

The report and presentation of the Chief Operating Officer was submitted to inform Members of the progress of the implementation of Strata.

Presentation - attached to minutes.

Members were updated on the IDOX Business case and integration of the 'uniform' software across the three Councils. The savings were anticipated to be approximately £600k there would also be the benefit of unlimited licences and would provide a common platform which could enable more partnership working.

The Director (DH) updated Members on the Annual Report and Financial Statements from 15 May 2014 to 31 March 2015. He advised that the Auditors had determined that the capital invested by the three authorities of £1.7m should be treated as a capital grant in advance and only released to the Profit & Loss Account in line with the depreciation on the purchased assets over the next five years. He advised of the position with regards to the net pension liability and the impact this had on the balance sheet. The Board was investigating a proposal to request a fuller guarantee from the Councils which would remove the pension deficit from the Company's accounts.

In response to the Chief Operating Officers update and the tabling of the accounts the East Devon District Council Chief Executive Officer sought reassurance that the Board was fully aware of the financial implications of the proposed new terms and conditions for employees and their potential implications in relation to the Strata Business Case. It was important that Human Resources advice was followed and the implications of Job Evaluation were fully assessed.

The Chief Operating Officer clarified that any contracts would be new contracts and that he was not anticipating any back pay liability. The financial implications of any new contracts would be fully costed and brought back to the Board before implementation. It was noted that the Board would need to keep the Joint Executive Committee fully apprised of this issue.

**RESOLVED** that the report be noted.

17

#### **INTERNET SPEED DELAY**

The Chief Executive Teignbridge District Council raised concerns regarding the delay in the installation of the internet connection to Teignbridge and asked when this matter would be resolved.

The Chief Operating Officer clarified that there had been three week delay that had been caused by some issues with Virgin these had now been resolved. Strata officers were now working on the connectivity with installation by mid September.

It was **noted** that Strata would endeavour to install the new broadband connection to Teignbridge District Council Offices by 11 September 2015.

(The meeting commenced at 5.30 pm and closed at 6.40 pm)

Chair